

**BOARD OF EDUCATION MEETINGS  
PUBLIC PARTICIPATION  
(REGULATION)**

In accordance with the policy of the board of education, the following regulation shall govern visitors attending board meetings:

1. Any individual wishing to address the board of education shall communicate such wish to the superintendent by letter. The letter must state the nature of the matter to be discussed, the full name of the person making the request, and what is expected from the board. The letter must be received by the superintendent at least 24 hours prior posting the agenda in order to be placed on the agenda. (The agenda must be posted twenty-four business hours prior to the meeting.) The superintendent must inform the board president of any individual or organization denied the opportunity to address the board of education.
2. The board clerk shall ask all visitors to list their names in the visitor's register.
3. The Board of Education cannot legally enter into discussions or take action on any item addressed under public comment. State law dictates that only those matters specifically appearing on the board agenda may be discussed or voted upon by the Board of Education. Public comment exists to allow members of the public an opportunity to bring their concerns to the attention of the Board of Education. However, to prevent any potential violations of the Oklahoma Open Meeting Act, no interaction or discussion will occur with regard to any item addressed under public comment. Should action be deemed to be necessary, an item will appear on the next meeting agenda for discussion and/or possible board action.
4. The president of the board shall recognize speakers, maintain proper order, and adhere to time limits, if any established by the board. Specifically, the president may require all proponents of one side of an issue to elect one spokesperson. Repetitive comments by consecutive individuals will not be allowed.
5. Members of the public shall not be recognized while the board is conducting its official business.
6. The board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed. The board will not tolerate personal attacks on members of the board, the administrative staff, or any employee.